



P.O. Box 516, Latham, NY 12110

# LEGAL SERVICES PLAN VOUCHER

(LOCAL GOVERNMENT)

**PART 1** MEMBER INFORMATION PLEASE PRINT

Member Name \_\_\_\_\_ Member Soc. Sec. No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Address \_\_\_\_\_ Claimant \_\_\_\_\_  
City, State, Zip \_\_\_\_\_ Relationship \_\_\_\_\_

**PART 2** TYPE OF SERVICE

- General Consultation
- Document Review
- Wills and Living Trust
- Principal Residence Real Estate Closing
  - Sale
  - Purchase
  - Refinancing
- Address \_\_\_\_\_
- Principal Residence Mortgage Protection
  - Without Trial
  - With Trial
- Tenant Defense
- Change of Name
- Adoption
- Legal Guardianship
- Non-Business Contract
- Personal Bankruptcy
- Arraignment Service
- Juvenile Delinquency Representation
- Domestic Relations Representation
  - Divorce
  - Separation
  - Annulment
  - Uncontested
  - Contested
  - Litigated
- Court Ordered Support
- Veteran & Serviceman's Rights
  - Denial of Benefits
  - Change in Discharge
  - Court Martial
- Traffic Violation Representation
  - Without Trial
  - With Trial
- Automobile Defense Overage Matter
- Debt Collection Defense
  - Without Trial
  - District/City/County Court
  - Supreme Court
- With Trial
- District/City/County Court
- Supreme Court
- Legal Defense in Other Civil Matters
  - Without Trial
  - With Trial

**PART 3**

Note: CSEA members may also be entitled to benefits under the CSEA Legal Services Program (1-800-342-4146) and/or the AFL-CIO Union Plus Legal Services Program (1-888-993-8886).

Date Matter Completed \_\_\_\_\_  
Attorney Name \_\_\_\_\_  
Attorney Address \_\_\_\_\_  
Attorney Phone No. \_\_\_\_\_

\_\_\_\_\_  
Attorney Signature  
\_\_\_\_\_  
Member/Spouse Signature

**INSTRUCTIONS**

- Complete All 3 Parts of Voucher
- Attach Attorney Bill for Service  
(Please be sure the bill is specific regarding type of service)
- Include Signature of Attorney and Member or Spouse
- Mail to CSEA Employee Benefit Fund at Address Above

Office Use Only  
DATE \_\_\_\_\_  
Amount \_\_\_\_\_  
Check #: \_\_\_\_\_  
By \_\_\_\_\_